

NEWS RELEASE

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POEA reminds agencies to ensure proper accommodation for HSWs

The Philippine Overseas Employment Administration (POEA) has reminded licensed recruitment agencies deploying household service workers (HSWs) of their obligation to ensure the welfare and protection of domestic workers who are staying in their respective housing facilities.

In an advisory, the POEA reminded agencies to submit their reports until June 30, 2022, as part of their compliance in providing decent accommodation or housing facilities for domestic workers they recruit while waiting for their deployment.

In Memorandum Circular No. 30 and 30-A, Series of 2020, the POEA required all concerned recruitment agencies to submit a list of applicant-workers housed at the provided facility indicating their complete names, date of birth, age, permanent address, date of admission to the facility, and the status of their application for overseas work.

The said report must be submitted to the Licensing Branch, together with the other required documents such as the Contract of Lease indicating the exact location and proof of ownership of the facility; valid Fire Safety Inspection Certificate and building permit; sketch of actual location; photos and videos of the facilities; name of the facility caretaker; and the accommodation house rules. Copies of the applicant-workers latest photos must be submitted to the Anti-Illegal Recruitment Branch for reference.

Agencies may submit their reports to accommodation.house@poea.gov.ph or through a designated drop box located at the POEA lobby.

Any changes in the information provided must be reported to the Licensing Branch within 15 working days from the date of the changes in the accommodation of the HSWs. ###