

News Release

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POEA requires recruitment agencies to ensure competence of deployed HSWs

The Philippine Overseas Employment Administration (POEA) has issued the interim guidelines for licensed recruitment agencies on the skill competency requirements of their deployed household service workers (HSWs) to avoid possible loss of employment opportunities during the COVID-19 pandemic.

Skills competency documents and work-readiness certificates are essential documents for the contract processing and documentation of HSWs.

In the POEA Memorandum Circular No. 10, Series of 2021, all licensed recruitment agencies deploying HSWs are required to assess the skill competency requirements of the workers for the processing of their Overseas Employment Certificate (OEC).

As such, the licensed recruitment agencies shall submit an Affidavit of Undertaking for their deployed workers who will be processed using either of the following documents: the worker's Information Sheet issued by the POEA with previous overseas own experience, irrespective of the skill category and country if destination; or the worker's Certificate of Training/ Competency/ Completion of Domestic Workers issued by TESDA accredited private training center.

Likewise, the workers' TESDA Domestic Work NC II Certification can serve as a proof of skill competency in the absence of the two mentioned documents.

The licensed recruitment agencies are also required to assess the work-readiness of the HSWs and orient them on the laws, customs, traditions and values of the employers and the country of destination.

The Affidavit of Undertaking and the Certificate of Work-Readiness and Orientation can be accessed through this link: <https://poea.gov.ph/memorandumcirculars/2021/MC-10-2021.pdf>

Agencies who will submit fake documents will be subjected to penalties as provided under the 2016 POEA Rules and Regulations.

The circular is effective immediately during the state of public health emergency and may be suspended or extended by the Administrator. ###