

## NEWS RELEASE

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### POEA streamlines process on provisional license application

To further enhance existing license processing and contain the spread of the pandemic COVID-19, the Philippine Overseas Employment Administration (POEA) has shifted to online application of provisional license for agencies, particularly on the application for pre-licensing orientation seminar (PLOS).

PLOS is pre-qualification requirement for the issuance of a license that should be attended by the applying agency's Sole Proprietor/Proprietress, Managing Partner, President, Chief Executive Office, Operations Manager, Members of the Board Directors, and Branch Managers, to avoid incurring violations which can result to suspension or other penalties imposed on the agency.

In an Advisory, the POEA required applicants who intend to participate in the online PLOS to submit their request letter to the Licensing Branch through the email [plos\\_licensing@poea.gov.ph](mailto:plos_licensing@poea.gov.ph), as well as fill-out the PLOS application form at: <https://forms.gle/M6eckKzudSF26BQXN8>.

Order of payment with appointment schedule to pay will be sent to the email address of the applicant, which will also serve as a pass to enter the POEA premises for the payment of PLOS fee at the Cashier Division.

A photocopy of the official receipt must be submitted to the Licensing Branch for the applicant to receive a confirmed schedule with the link to the online seminar and PLOS learning modules.

After the seminar, a scanned PLOS certificate will be sent to the applicant's email address with a notice of schedule to pick up the original copy at the POEA. ###