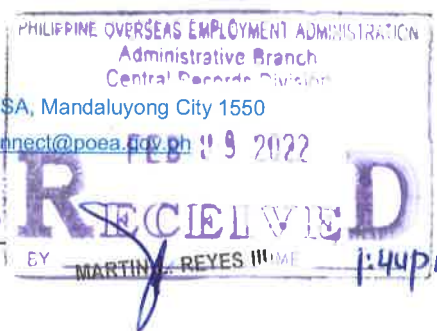




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MEMORANDUM CIRCULAR NO. 04
Series of 2022

TO : ALL LICENSED RECRUITMENT AGENCIES (LRAs)

SUBJECT : EXTENSION OF ACCREDITATION OF LANDBASED PRINCIPALS

Pursuant to Proclamation No. 1218, Series of 2021, that further extended the declaration of a State of Calamity throughout the Philippines for a period of one (1) year from 13 September 2021 to 12 September 2022; IATF Resolution No. 155, Series of 2021 recommending the alert level classification of the National Capital Region to be escalated to Alert Level 3 effective 03 January 2022; and with the global surge of COVID-19 cases to due various dominant strains, the Administration hereby supports the facilitation of sustaining the operations of licensed recruitment agencies (LRAs) through the extension of validity of accreditation with their respective principals previously granted through special COVID-19 related issuances.

Specifically, principal accreditations that expire during the periods covered by Memorandum Circular Nos. 7A, 11-A, B, C & D and 33 Series of 2020 which were further covered by Memorandum Circular Nos. 9, 17 & 21, Series of 2021, may be granted **temporary extensions until 12 September 2022** coinciding with the period wherein the Philippines is under an extended state of calamity or until the validity of the Certificate of Accreditation of principals in the Kingdom of Saudi Arabia and Jordan deploying household service workers, whichever comes first. The further extension of accreditation validity shall be subject to submission of request letter for extension citing the reason of the non-renewal of accreditation or non-upgrading of provisional accreditation.

All LRAs with accreditation which will expire within the period of 01 February to 11 September 2022 and cannot comply with the renewal and upgrading of accreditation of principals, may also request for extension until 12 September subject to strict adherence with the conditions set forth under Memorandum Circular No. 33 Series of 2020.

In order to avoid the disruption of operations of all concerned, LRAs that will avail of the extension are advised to submit documents for renewal of principal's accreditation at least one month prior to their expiration.

For strict compliance.


BERNARD P. OLALIA
Administrator

25 January 2022

CONTROLLED AND DISSEMINATED
BY ORD ON **FEB 09 2022**