

**MEMORANDUM CIRCULAR No. 08**  
*Series of 2020*

**TO : ALL PHILIPPINE LICENSED RECRUITMENT AGENCIES AND MANNING AGENCIES**

**SUBJECT : CLOSE MONITORING AND ASSISTANCE TO OVERSEAS FILIPINO WORKERS (OFWs) AND SEAFARERS AFFECTED BY THE CORONA VIRUS DISEASES (COVID-19)**

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In view of the rapid spread of the corona virus disease affecting Overseas Filipino Workers (OFWs) across the globe, and pursuant to *POEA Memorandum Circular No. 12, Series of 2018* and *Memorandum Circular No. 09, Series of 2019*, all Philippine recruitment agencies (PRAs) and licensed manning agencies (LMAs) are hereby required to closely monitor and report the status and condition of your deployed Filipino workers and to coordinate with the concerned Philippine Overseas Labor Office in extending the needed assistance to the affected workers.

Likewise, all PRAs and LMAs are directed to provide assistance to newly-hired OFWs and joining crew whose flight schedules were cancelled or crew change was deferred by their respective employers/principals, and have been stranded in Metro Manila, due to the implementation of the enhanced community quarantine in Luzon. The assistance should not be limited to temporary accommodation, food and transportation back to their provinces in coordination with the Overseas Workers Welfare Administration. These incidents should also be reported to the Welfare and Employment Office, via electronic mail ([weo@poea.gov.ph](mailto:weo@poea.gov.ph) or [wsb@poea.gov.ph](mailto:wsb@poea.gov.ph)) using the attached reporting format (*Annex*).

Failure to comply with this issuance shall constitute a violation of the reportorial requirements provided by the POEA Rules and Regulations Governing the Recruitment

and Employment of Landbased and Seabased Overseas Filipino Workers of 2016, and shall warrant the filing of appropriate administrative sanctions.

For strict compliance.



**BERNARD P. OLALIA**  
Administrator

*26 March 2020*

**MONITORING AND ASSISTANCE OF STRANDED OFWs/SEAFARERS**

DEPLOYING RECRUITMENT / MANNING AGENCY		
NAME OF OFW / SEAFARER	ADDRESS	ASSISTANCE PROVIDED
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Prepared and submitted by:	Remarks
	Date:
_____ (Authorized Signatory)	