

MEMORANDUM CIRCULAR No. 0.5
Series of 2019

TO : ALL CONCERNED

SUBJECT : Guidelines on the Implementation of the Amendment to the Revised Rules and Regulations Governing the Recruitment and Employment of Landbased Overseas Workers providing for the Pre-qualification Requirements in the Application for Issuance of License

Pursuant to Governing Board Resolution No. 06, Series of 2019, amending the provisions of Part II, Rule II, Section 4.i of the Revised Rules and Regulations Governing the Recruitment and Employment of Landbased Overseas Workers of 2016 and Part II, Rule II, Section 4.I of the 2016 Revised Rules and Regulations Governing the Recruitment and Employment of Seafarers, the following officers of the recruitment/manning agency will be required to submit the Certificate of Attendance in the Pre Licensing Orientation Seminar (PLOS) as pre-qualification requirement in the issuance of a license and/or issuance of a branch office authority:

1. Sole proprietor
2. Managing Partner
3. President
4. Chief Executive Officer
5. Operations Manager
6. Member of the Board of Directors of corporations
7. Branch Manager


It is however understood that all other pre-qualification requirements for the issuance of a license as enumerated in Rule II, Part II of the Revised POEA Rules shall be complied with by all concerned agencies/entities.

Further, in case of change of director/change of management, the new director may be exempted from attending the PLOS if he/she is able to submit proof that he/she had previously attended the PLOS.

CONTROLLED AND DISSEMINATED
BY CRD ON 01 JUL 2019

This Memorandum Circular shall take effect immediately.

For compliance.



BERNARD P. OLALIA
Administrator

14 June 2019

CONTROLLED AND DISSEMINATED
BY CRD ON 01 JUL 2019