



Philippine  
Overseas  
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Administration

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MEMORANDUM CIRCULAR No. 11  
Series of 2015



**TO :** ALL CONCERNED

**SUBJECT :** DUAL REGISTRATION FOR TAIWANESE EMPLOYERS UNDER THE SPECIAL HIRING PROGRAM FOR TAIWAN WHO HAVE VALID REGISTRATION WITH PRIVATE RECRUITMENT AGENCIES

**DATE :** 26 AUGUST 2015

The Workforce Development Agency (WDA) under the Ministry of Labor (MOL) of Taiwan has come up with an online recruitment system called the International Direct E-Recruitment System (IDES). The IDES will be implemented for the Special Hiring Program for Taiwan (SHPT), a government-to-government arrangement implemented by this Administration through its in-house placement facility, the Government Placement Branch (GPB) of the POEA.

The IDES is designed to simplify the hiring process under SHPT and make it easier for Taiwanese employers to directly hire foreign workers, including overseas Filipino workers (OFWs), without the participation of private recruitment agencies/brokers. The system aims to cut down the processing time in finding suitable foreign worker/s and likewise reduce the mobilization costs for workers and employers.

To strengthen the hiring program of OFWs under the SHPT, Taiwanese Employers who have valid registration with Philippine Recruitment Agencies (PRAs) shall be allowed to hire under SHPT based on dual registration, subject to the following guidelines:

**1. Uniform Compensation Package**

Taiwanese employers shall provide a uniform compensation package applicable for its workers hired under the PRA and under the SHPT.

CONTROLLED AND DISSEMINATED

BY CRD ON 28 AUG 2015

## 2. Documentary Requirements

The following documents, duly verified by MECO Labor Center shall be required for registration of the employer under SHPT:

- a. Official endorsement by MECO Labor Center;
- b. Master employment contract; and
- c. Manpower request of the employer indicating the position/s and the corresponding compensation package for workers to be hired.

## 3. Notification to the Private Recruitment Agency

The GPB shall send a written notice to the Philippine Recruitment Agency (PRA) that its registered employer is recruiting workers under the SHPT.

## 4. Mobilization Costs

The costs of mobilization paid by the workers under the SHPT shall apply.

## 5. Assumption of Responsibility

The GPB shall be responsible over the workers deployed under the SHPT-IDES while the existing PRA shall assume responsibility over the workers they have deployed.

For strict compliance.

**JESUS GABRIEL C. DOMINGO**  
Deputy Administrator for  
Licensing and Adjudication  
and  
Officer-in-Charge

