



MEMORANDUM CIRCULAR NO. 15  
Series of 2012

TO : ALL LICENSED LANDBASED AND SEABASED AGENCIES  
SUBJECT : CONTINUING AGENCY EDUCATION PROGRAM

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Further to Memorandum Circular No. 3, Series of 2010 and pursuant to Section 5, Rule V Part VIII of the 2002 POEA Rules and Regulations on the Deployment of landbased Workers and Section 4, Rule IV, Part VII of the 2003 POEA Rules and Regulations on the Deployment of Seafarers, as amended relative to the attendance of the officers and staff of all licensed landbased and seabased agencies to the Continuing Agency Education Program (CAEP) Seminar, the mandatory compliance to the requirement for attendance to the CAEP Seminar is hereby amended as follows:

1. Attendance of at least 50% of the officers and staff of all licensed landbased and seabased agencies' branch and main offices at the time of application for renewal of their licenses and branch office authorities starting January 2013;
2. Complete attendance of all the officers and staff of all licensed landbased and seabased agencies applying for upgrading of their licenses from provisional to full license;
3. Complete attendance to the CAEP seminar of all the officers and staff of licensed landbased and seabased agencies renewing their licenses starting August 2014, one full validity term of license renewal from the first conduct of such seminar and implemented as a mandatory renewal requirement.

For strict compliance.

  
HANS LEO J. CACDAC  
Administrator

21 November 2012