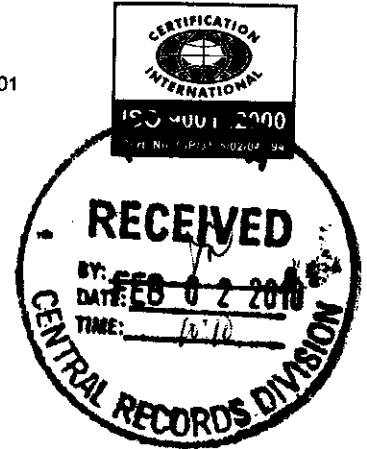




**Philippine  
Overseas  
Employment  
Administration**

Republic of the Philippines  
Department of Labor and Employment  
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1501  
Website: www.poea.gov.ph E-mail: info@poea.gov.ph  
Hotlines: 722-1144, 722-1155



MEMORANDUM CIRCULAR NO. 02  
Series of 2010

TO : ALL CONCERNED  
SUBJECT : Mandatory Anti-Piracy Awareness Training for Seafarers  
DATE : January 29, 2010

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Further to Memorandum Circular No. 12, series of 2009, the following amendatory guidelines are hereby issued for the purpose of providing additional training for all departing seafarers as an intervention to address piracy-related issues:

1. All manning agencies shall require their seafarers to undergo training on practical measures to avoid, deter, or delay piracy attacks prior to deployment. The training module shall be submitted by agencies to POEA for approval. This training shall be separate and in addition to the regular Pre-Departure Orientation Seminar (PDOS) conducted for departing seafarers. A duplicate copy of the certificate of attendance to the anti-piracy awareness training (copy of standard certificate attached) shall be submitted to POEA or a list of all the trainees shall be submitted to POEA each month indicating the name, date of training, name of company (in case training is done in behalf of another manning company) for which the training was undertaken and the corresponding number of certificate issued.  
  
Agencies availing themselves of in-house processing shall submit the attached format of undertaking signed by the agency in behalf of its principal stating that the seafarers they deploy comply with the above requirement.
2. All departing seafarers shall be required to attend the anti-piracy awareness training regardless of the vessels' trade routes. The training shall be provided free to seafarers.
3. Manning agencies shall submit to POEA the names of trainers authorized to conduct the training program.
4. The anti-piracy training shall be conducted in-house by manning agencies. Manning agencies which cannot conduct an in-house anti-piracy training may avail of the training provided by other manning agencies whose training module has been approved by POEA.

**CONTROLLED AND DISSEMINATED**  
**BY CRD ON FEB 02 2010**

5. Violation made by the manning agency and/or the foreign principals on these guidelines shall be a ground for the imposition of appropriate sanctions under the POEA Rules and Regulations.
6. In accordance with Part V, Rule V, Sec. 1, C.8 of the Rules and Regulations Governing the Recruitment and Employment of Seafarers, manning agencies not complying with these guidelines shall be meted the following sanctions:
  - 1<sup>st</sup> offense - reprimand
  - 2<sup>nd</sup> offense - suspension of license ( one month to three months)
  - 3<sup>rd</sup> offense - suspension of license ( three months and one day to six months)
  - 4<sup>th</sup> offense - cancellation of license

All previous issuances inconsistent with this Circular are hereby deemed amended.

This Circular shall take effect fifteen (15) days after publication.

  
JENNIFER JARDIN-MANALILI  
Administrator

AFFIDAVIT OF UNDERTAKING

In compliance with POEA Memorandum Circular No. 12, Series of 2009, as amended by Memorandum Circular No. \_\_\_ series of 2010, I, \_\_\_\_\_ of legal age, Filipino citizen, for and in behalf of \_\_\_\_\_ (name of agency) with office address at \_\_\_\_\_, and \_\_\_\_\_ (name of principal), hereby depose and state that:

1. in case any vessel under the above mentioned Manning Agency/Principal, shall pass through the Gulf of Aden, said vessel with Filipino seafarer deployed/processed by our agency with the POEA will strictly pass only within the designated Internationally Recommended Transit Corridor (IRTC);
2. the said passage will be registered with the Maritime Security Centre–Horn of Africa (MSC-HOA) and the United Kingdom Maritime Trade Organization (UKMTO);
3. the vessel has a security plan in place and that the seafarer will be briefed about the said plan;
4. the seafarers we will deploy attended and completed the Anti-Piracy Awareness Training; and
5. we acknowledge that violation of the guidelines of the said circulars shall be a ground for the imposition of appropriate sanctions under the POEA Rules and Regulations.

IN WITNESS WHEREOF, I have hereunto affixed my signature this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_, Philippines.

MANNING COMPANY

SUBSCRIBED AND SWORN to BEFORE ME IN \_\_\_\_\_ affiant exhibiting to me his/her Community Tax Certificate No. \_\_\_\_\_ issued at \_\_\_\_\_ on \_\_\_\_\_.

NOTARY PUBLIC

Doc. No. \_\_\_\_  
Page No. \_\_\_\_  
Book No. \_\_\_\_  
Series of \_\_\_\_

BARKO INTERNATIONAL, INC.  
3<sup>RD</sup> Flr. Barko Bldg., P. Ocampo St., Manila

## CERTIFICATE OF COMPLETION

This Certificate is issued to

**JUAN P. DELA CRUZ**

for having successfully completed the training requirements in

# ANTI-PIRACY AWARENESS TRAINING

conducted on \_\_\_\_\_ at \_\_\_\_\_  
and

\*\*in behalf of Foscon Shipmanagement Inc. as per module approved by the  
Philippine Overseas Employment Administration, pursuant to POEA Governing  
Board Resolution No. 4 and Memorandum Circular No. 14, both series of 2009

Given this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_

**PEDRO DELA CRUZ**  
Training Director

**MIGUEL SAN MIGUEL**  
President/CEO

Note: \*\* If in this sample, Barklo Intl. will conduct the training for seafarers of other  
manning agencies, the following shall be added to the certificate