



**Philippine
Overseas
Employment
Administration**

Republic of the Philippines
Department of Labor and Employment
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Hotlines: 722-1144, 722-1155



**MEMORANDUM CIRCULAR NO. 01
Series of 2009**

TO : All Licensed Manning Agencies

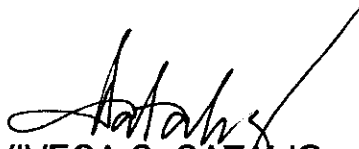
Date : 4 February 2009

Further to POEA Advisory No. 29, series of 2008, requiring all manning agencies to give a weekly update of the effect of the global crisis on their vessel enrollment and crew orders, all manning agencies are mandated to submit said report every 10th and 25th of the month.

Failure of an agency to submit a report on the dates specified above will hold them liable in accordance with the 2003 POEA Rules and Regulations Governing the Recruitment and Employment of Seafarers. (Agencies which have not submitted reports since the earlier POEA Advisory 29 has been issued are required to submit a report on the impact of the global crisis covering December 2008 to date.)

The report form to be accomplished can be downloaded from the POEA website, <http://www.poea.gov.ph>, under the section "Maritime Employment Watch". The accomplished form must be sent as an attachment to an email to: maritimewatch@ymail.com.

For strict compliance effective immediately and until further notice.


VIVECA C. CATALIG
Officer-in-Charge and
Deputy Administrator

**CONTROLLED AND DISSEMINATED
BY CRD ON FEB 09 2009**