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ADVISORY NO. 1 1 4

Series of 2021

DISCONTINUATION OF USE OF ALL UNOFFICIAL EMAIL ADDRESSES

To further improve ICT Security in the use of our email facilities, all unofficial email addresses used by the different branches/offices, such as Gmail, Yahoo Mail, AOL and so on, shall now be blocked by the Network Administrator. Only officially issued email addresses shall be allowed effective 18 August 2021.

In view thereof, all concerned users are instructed to back-up/save/transfer their important current communications to a portable storage device, or to forward said communications to their officially-issued email accounts. Furthermore, concerned users shall be responsible for informing their relevant clients of their new/official email address/es.

Those who does not yet have an official email address may request so from the ICT Branch.

For strict compliance.

Issued this 11th day of August 2021, Mandaluyong City

BERNARD P. OLALIA

Administrator