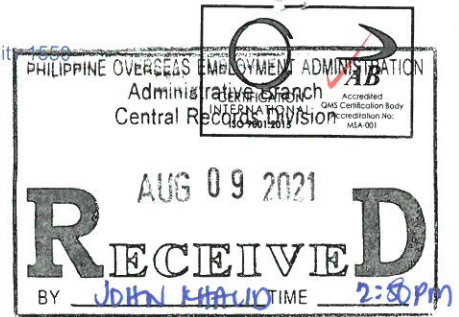




**Philippine  
Overseas  
Employment  
Administration**

Republic of the Philippines  
Department of Labor and Employment  
BFO Building, Ortigas Avenue cor. EDSA, Mandaluyong City 1550  
Website: [www.poea.gov.ph](http://www.poea.gov.ph) E-mail: [info@poea.gov.ph](mailto:info@poea.gov.ph)  
Hotlines: 8722-1144, 8722-1155



**ADVISORY NO. 104**  
Series of 2021

In view that President Rodrigo Roa Duterte approved the recommendation of the Inter-Agency Task Force (IATF) to place the National Capital Region (NCR) under the Enhanced Community Quarantine (ECQ) classification from August 6 to 20, 2021, and taking into consideration the exponential rise in the number of Covid-19 positive cases in NCR Plus, all scheduled hearings within the ECQ period at the Adjudication Office are suspended until further notice.

The Overseas Employment Adjudicators shall continue to draft Orders in their respective residences during the same period and should forward the same for review of the appropriate officers.

The reglementary period for filing of answers and appeals and service of pleadings during the same period is also suspended and shall resume after seven (7) calendar days counted from the first day of lifting of ECQ classification or until further notice. Applicable law, jurisprudence and rule on suspension of the running of the reglementary period are to be considered in resolving the timeliness of the filing of an answer, appeal or other pleadings.

Affirmation of Affidavit of Desistance/Recantation/Withdrawal by the party/ies shall be made only after a confirmed appointment with the Branch concerned.

Service of Writs of Execution and other related processes shall also be suspended for the duration of the ECQ or until further notice.

However, in order not to hamper the smooth delivery of services at the Adjudication Office, skeleton/skeletal workforce shall be maintained in all three branches.

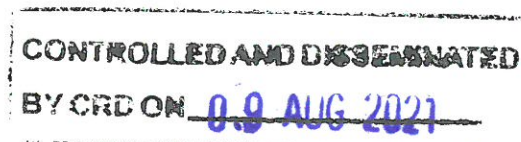
Issuance of Certificate of No Pending Case/Track Record, OFW Clearances, and Delisting of Watchlisted OFWs and Foreign Principals/Employers shall still be available during the ECQ period subject to the number of the skeleton/skeletal workforce.

Letter-requests for the issuance of the above-mentioned certificate may be coursed through e-mail at [lrdeb\\_poea@hotmail.com](mailto:lrdeb_poea@hotmail.com) or thru personal submission at the Docket and Enforcement Division window counter. However, as part of our continuing effort to help prevent the spread of the COVID-19 virus, access to window transactions at the Docket and Enforcement Division shall be limited to three (3) persons at a time.

Follow-up/queries on the status of cases or appointment shall be made thru phone call or via electronic mail only at the following telephone numbers and email addresses:

**Recruitment Regulation Branch**      Tel No. (02) 8722-11-80  
Email: [poea.rrb@gmail.com](mailto:poea.rrb@gmail.com)

**Adjudication Branch**      Tel No. (02) 8722-11-48  
Email: [adjudbranch01\\_poea@yahoo.com](mailto:adjudbranch01_poea@yahoo.com)



Legal Research, Docket and  
Enforcement Branch

Tel No. (02) 8722-11-45  
Email: poea\_ded@yahoo.com

For the information and guidance of all concerned.

  
ATTY. BERNARD P. OLALIA  
Administrator

CONTROLLED AND DISSEMINATED  
BY CRD ON 09 AUG 2021