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Department of Labor and Employment
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ADVISORY NO. 149 Series of 2020

## The POEA Landbased Center New Online Appointment System

The POEA Landbased Center (LBC), in coordination with the Information and Communications Technology Branch of the Management Services shall migrate from its present email online appointment system and shall accept online appointment through the POEA website appointment system specifically for accreditation/registration of foreign principals and for similar transactions accessible at <a href="www.poea.gov.ph">www.poea.gov.ph</a>.

The said appointment system shall serve as the permanent procedure for filing requests for accreditation/registration which shall also feature a dialogue box for the Private Recruitment Agency's (PRA) quick access to the LBC evaluator and for the latter to immediately provide response and evaluation concerns to the PRA.

The Information and Communications Technology Branch (ICT) of the General Administrative Support Service shall hold orientation seminars/trainings for the industry end-users and the LBC personnel on the new appointment system from the previous procedure set in Memorandum Circular (MC) No. 17, Series of 2020. Test runs shall also be conducted prior to its official launch to ensure a smooth transition into the new system.

The LBC shall cease to accept online appointments under MC 17, Series of 2020 on **06 November 2020**, and commence with the new appointment system on **16 November 2020**.

For the information and guidance of all concerned.

BERNARD P. OLALIA
Administrator

CONTROLLED AND DISSEMINATED
BY CRD ON NOV 0 4 2020