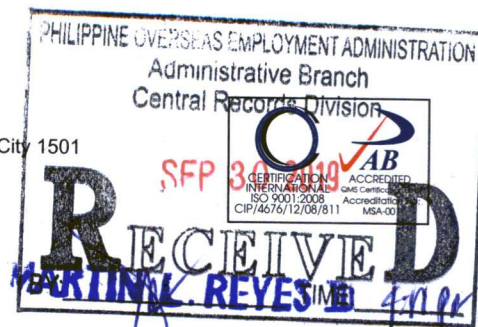




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**ADVISORY No. 23**  
Series of 2019

**PROCESSING OF WORKER DOCUMENTS WHILE  
RENEWAL OF AGENCY LICENSING IS ON-GOING**

Pending the resolution of systems issues, the processing of OFW deployment documents filed by recruitment agencies whose licenses have already expired and are currently in the process of renewing the same, shall no longer be allowed, except in extreme meritorious grounds.

Hence, in order to avoid the inconvenience of allowing the processing of workers documents on pipeline status, concerned recruitment agencies must ensure to renew their respective licenses on time by completely submitting the required renewal applications and supporting documents at least 3 months prior to the expiration of their license.

The POEA shall process substantially complied applications for the issuance/renewal of license within 20 calendar days upon the receipt of the request.

This Advisory shall take effect immediately.

27 September 2019. Mandaluyong City.

**ATTY. BERNARD P. OLALIA**  
Administrator

**CONTROLLED AND DISSEMINATED**  
BY CRD ON 30 SEP 2019